

Drill, Department and Tactical Unit

Dormitory rules

1. Your dormitory is your home for the duration of your training period. Treat it, and the other troops' dorms as such.
Do not take a "short cut" through any other troop's dorm to get to yours.
2. No visitors in your pit area when the curtain is closed.
3. Cross-gender visiting in the pit area is permitted as long as the curtain is open.
4. No visiting permitted after 2300hrs.
5. No Cadet is to enter the pit of another Cadet unless the resident of that pit is present.
Exceptions: During the preparations of the Troop for a "formal inspection" specific duties may be assigned to different Cadets to check on the order of the garments / boots / etc... to ensure they are all in the same order in every pit for the purpose of inspection.
6. The Big Brother/Sister Troop may be invited to assist a Junior Troop with the initial set up of the dorm and or preparation for a formal inspection. This is not an open invitation to come over at any time to "assist". Members of the Senior Troop must be invited by someone from the Troop and should leave after providing the necessary assistance.
Enter another dorm **only** after having been invited to do so. This should be limited to "Troop Business". You are **not** to entertain anyone in your dorm.
It is the responsibility of the troop to keep their dorm/barrack facilities in a good state of tidiness at all times. You must refrain from any activity which could result in damage or breakage to the building's furniture and fixtures. Failure to do so will result in disciplinary action. Any request for repairs should be done via email and forwarded to [WorkOrder, Mailbox](#).
7. Uniform articles of kit and civilian clothing that are hung in the closet will be on hangers. All hangers will be made of the same material, i.e., all wire, all wood or all plastic. Some of each is not acceptable. You can use two hangers for heavier items such as your inclement parka judo gi and duty belt. When removing article of kit from your closet, **do not leave** the empty hangers between pieces of clothing, remove the hanger(s). If you have multiple left over hangers, you may store them in the coat room where your extra hangers shall be placed neatly at one end.
8. Uniform articles are to be positioned in your closet in the order shown in the diagram. Do not deviate from the diagram. Ensure that you are completely familiar with the clothing layout as described by numbers in your handout. Pit partners will position articles in a mirror image fashion with each other in their ceremonial drawer and closet. Each ceremonial drawer will conform to the ceremonial drawer diagram.
9. Ensure that any and all items of clothing (uniform and civilian) hanging in your closet and/or folded in drawers are displayed properly; in the right order and as you would wear them: Buttons and zippers done up, etc. For neatness, towels and sheets in drawers shall be log rolled and other articles folded neatly or rolled in a uniform size.
10. Civilian shirts will appear directly opposite your judo gi separated by four (4) hangers as outlined above. Place your civilian slacks behind shirts, then suits/dresses and finally your jackets or coats. Two- (2) or three- (3) piece suits may be hung on a single hanger; however, sport shirts and slacks are to be hung separately. Uniform is to be hung separately.
11. All clothing, civilian and uniform, will be clean and pressed when hung in the closet. **No plastic bag or covers allowed.** Remove ALL dry cleaners tags or slips as well as threads from sewn on paper labels. Ensure all hangers face into the back of the closet.
12. You are allowed two (2) pairs of civilian shoes, two (2) pairs of running shoes only in addition to your issue uniform footwear. "Extra" pairs of shoes, boots, etc., will be put in the storage room and not left in the closet. All uniform and civilian footwear is to be clean, laced and face outwards away from the wall. Laces are to be tied and tucked inside the footwear. Shoes are not to be placed backwards, sideways or stacked on top of each other.
13. Shaving gear, polishing equipment and miscellaneous articles will be in the baskets provided on shelves and in the correct sequence. Baskets are not to be left empty. No items of issued kit are to be in the baskets.
14. In order to get a good night's rest, **cadets will break their sheets and sleep in their assigned bed every night.** Sheets, pillow cases and blankets are to be clean and wrinkle free at all times. Ironing sheets and pillow cases is acceptable after the bed has been properly made. **Do not** iron the blankets. **Only issue bedding is to be displayed during the day. No personal items are allowed.**
15. Hats are to be clean and free of dirt and dust and displayed as shown. The forage cap rain cover is to be stored in the outside pocket of the patrol jacket. Stetson will be displayed in the press with the buckle facing out. Fur hat will face out and the top tied with the bow tucked in.
16. Your laundry bag is to be kept tied tightly at all times and containing a minimal amount of dirty clothing. Do your laundry regularly. Laundry bag must be of mesh or cotton material. Garbage bags are not acceptable.
17. Desks are to be kept neat and tidy at all times. Avoid collecting loose paper, etc., and if necessary discard anything that is of no value.
18. Clothes drawers are to contain items of clothing only. Do not hang civilian belts and ties on hangers or place in miscellaneous baskets. The same applies to uniform belts and ties. The ceremonial set up on top of the drawers is to be a mirror image of your pit partner's with clothing towels, etc., This will contain issue kit only.
19. On your desk you may have a radio or clock. Electric cord must be coiled and tied. One (1) framed picture per cadet is also acceptable. The top corner of your desk closest to the bed may be used to display items of religious significance only.
20. Your lockable drawer is to be locked at all times and will contain all your valuables, i.e., money, jewellery, cameras cellphones, laptops and important documents. **Do not leave any valuables insecure anywhere.** Your firearm storage box will be used to lock up both your real and red pistol, handcuffs, inert spray and ASP Baton at all times.
21. It will be the individual cadet's responsibility to ensure that the entire pit area is kept clean and free of dirt and dust daily. This includes the interior of closets, desks and chiffonnier tops, blinds, window ledges and all floor surfaces. Personal Garbage cans will be emptied each and every morning so there is no garbage in the can during a daily or formal inspection. The troop is also responsible to maintain empty pits in their dorm. Bulk items such as juice, pop, protein powder etc. may be stored in empty pits, but must be stored in a neat and tidy fashion.
22. Sam Browne equipment is to be properly laid out on the bed as shown in the photo. Additional forage cap should be placed in the centre of the pillow daily.
23. The troop will be responsible for the cleanliness of both doors leading into the dormitory; ensuring they are free of scuff marks and dirt.

24. The troop will be responsible for the cleanliness of the washroom sinks, chrome, mirrors and bathtubs. You are not to leave any personal items in the showers or bathroom stalls. The janitorial staff will care for the rest of the washroom.
25. The troop will be responsible for the cleanliness of the storage room and the laundry room.
26. Irons are to be kept in the ironing room along with ironing boards and they will be neatly put away when not in use.
27. PT/PDT bags are to be placed under the foot of your bed. They are to be empty. It is, however, acceptable to prepare your PT/PDT kit for a class beforehand but it is to be emptied immediately afterwards. It is also acceptable to keep one (1) "extra" pair of runners in your PT/PDT bag providing they are clean. Wet and dirty laundry will not be tolerated inside your bag.
28. Two trunks are provided for your pit. Only personal items will be kept in trunks. No food items, articles of issue kit or dirty laundry will be kept inside. Trunks will not be locked.
29. Soft body armour and ball cap are to be stored on top of your closet. No food or drink items are to be stored in the trunks or anywhere else in your pit. All food brought into the pits are to be consumed immediately. Food is to be stored in proper containers in designated areas.
30. Any appliance producing heat, fumes or vapours will be used in designated area only. This includes heat guns as they can activate the fire alarm if used in the dorm.
31. Do not run the showers for extended periods of time. Steam vapours may activate the fire alarms.
 - a. **Should a fire alarm sound, all cadets under the direction of the marker or designate will evacuate the building, form up outside in troop formation and immediately take roll call.**